

APPENDIX 1
ACTION PLAN: Review of Area Transport Strategy

No.	Recommendation	Proposed Actions / Progress	Success Measures	Responsibility	Date
1	The existing ATS scheme ceases at the end of the current financial year (31st March 2020), with the yearly ATS funding allocation to be transferred to the Community Participation Budget (CPB) on a Ward-by-Ward basis determined by population per Ward. This addition to CPB funding should be ring-fenced for transport-related spend only.	Funding is to be allocated from the Local Transport Plan (LTP) to a new budget called the Ward Transport Budget (WTB) from 2020/21. Given the different budget sources the WTB would not be transferred directly into the same budget account as the CPB, but the two budgets will be allocated in the same way with the WTB being ring fenced for projects to address transport related issues.	Funding in place from 2020/21. WTB process implemented.	AC/JA	July 2020
2	<p>To allow for a greater range of potential schemes to be supported, as part of the new arrangements in recommendation 1</p> <p>a) Council should enable, subject to overall budget control, Elected Members to have advanced access to some of their future CPB / ATS (ring-fenced) annual allocations should a larger-scale project be proposed and accepted – equally, Members should be able to roll over their allocations to enable the delivery of larger schemes.</p> <p>b) Council should enable Elected Members to pool / transfer their CPB / ATS (ring-fenced) allocation with / to neighbouring Wards should a larger transport-related scheme be identified that</p>	<p>A guidance document outlining the process for the WTB has been prepared. This sets out how the process will operate, including the provision for</p> <p>a) Match funding from the CPB to projects developed through the WTB and combining funding from more than one year to committed projects (subject to overall budget constraints and local election timescales)</p> <p>b) Eligibility of multiple Ward budget allocations being combined to fund projects which have a benefit to more than one Ward</p>	Guidance document prepared and circulated to Ward Councillors to advise of the process	AC/JA	July 2020

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	<p>cuts across more than one Ward. Any disputes will be resolved as per the current CPB dispute resolution process.</p> <p>c) Council should produce a formal protocol outlining what transport-related schemes could qualify for core LTP funding, and what would be more suitable for the CPB / ATS (ring-fenced) route.</p>	<p>c) Projects, which have a borough-wide/strategic impact or benefit are to be removed from the WTB process to be considered for funding from the wider LTP.</p>			
3	<p>An appropriate communication plan is put in place to inform all existing ATS stakeholders of the planned changes to the existing scheme, including the mechanisms in which to raise future transport-related issues / proposals directly with Elected Members.</p>	<p>A letter is to be sent Town/Parish Councils and resident/community groups to advise them of the changes to the ATS and the implementation of the WTB. It is also proposed to provide updates to the former stakeholders through the Locality Forums.</p> <p>Details of how Ward Councillors can raise issues to be investigated through the WTB process is outlined in the guidance document. An electronic portal is being investigated to which issues can be raised and updates of the investigations can be provided.</p>	<p>Letter sent to stakeholders</p> <p>Guidance document prepared and circulated to Ward Councillors</p> <p>Electronic portal set up and details of how to use circulated to Ward Councillors</p>	<p>AC/JA</p> <p>AC/JA</p>	<p>July 2020</p> <p>July 2020</p> <p>April 2021</p>
4	<p>The new ring-fenced transport-related element of the CPB is not tied to the future of the overall CPB initiative (i.e. it is not dependent upon the existence of CPB).</p>	<p>The WTB is part of the LTP, which is a different budget source to the CPB, so the two are not dependent upon each other</p>	<p>WTB funding is not dependent on the CPB</p>	<p>AC/JA/JK</p>	<p>July 2020</p>